

Civil Service Commission

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, August 26, 2015 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
Wayne Caruthers, President
Betsey Nash, SPHR, Vice President
Robert Bergman
William Tappan
Erwin Ohannesian

MINUTES

Present: President Caruthers, Commissioner Robert Bergman, Commissioner Ohannesian

Absent: Vice President Nash, Commissioner William Tappan

Staff: Commission Secretary Tami Douglas Schatz, Commission Clerk Lacey Gabriel

Counsel: Commission Counsel Steve Simas, Commission Counsel Tim McNulty

1. Call to Order/ Flag Salute/ Roll Call

President Caruthers called the meeting to order at 9:00 A.M. and led the flag salute.

2. Public Comment Period

President Caruthers asked for Public Comment. Being none he closed the public comment period.

3. Minutes – May 27, 2015

President Caruthers asked for corrections or revisions to the May 27, 2015 meeting minutes. President Caruthers requested a motion to approve the meeting minutes. Commissioner Bergman made a motion to approve the minutes; Commissioner Ohannesian seconded the motion. Motion passed 3-0-2.

4. Presentation: Update on New Recruitment Technology (NEOGOV)

Ms. Douglas-Schatz introduced Personnel Analyst Jamie Azarvand. Jamie gave a presentation on the implementation of NEOGOV to the County of San Luis Obispo. Jamie explained how NEOGOV enhances our ability to abide by the Civil Service Commission Rules in a more efficient manner. Ms. Azarvand presented data charts comparing previous years in regard to applications received and number of recruitments. This presentation illustrated the effectiveness of the NEOGOV implementation.

5. Civil Service Commission Annual Report

Ms. Douglas-Schatz introduced Personnel Analyst Chip Spence. Chip presented the Annual Civil Service Commission Report for Fiscal Year 2014-2015. The Commissioners offered suggestions which Human Resources will incorporate and subsequently submit to the Board of Supervisors.

6. Reports

a. Commission President: No report.

b. Commission Counsel: No report.

c. Commission Secretary: * Rule Update Exploration - Commission Secretary Tami Douglas-Schatz proposed that the Civil Service Commission begin a routine Rule Change Process. Ms. Douglas-Schatz would like to provide a list of routine rule updates and a recommended process per regulations.

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Ms. Douglas-Schatz requested additional dates for three potential closed session hearings. Possible dates are October 19th, 28th, and 29th and November 18th and 19th.

7. **(This item is added, per addendum to the agenda. Requirements of the Brown Act have been satisfied as this notice was posted prior to the 72 hour noticing requirement.) Closed Session (per Government Code Section 54956.9) Conference with Legal Counsel – Existing Litigation *Maez v. County of San Luis Obispo Civil Service Commission*.**

President Caruthers opened the floor for public comment. Being none, the Commission began closed session.

8. **Adjournment**

President Caruthers adjourned the meeting at 10:30

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*